



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	STAVERTON PARISH COUNCIL		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	CENTRAL LOCALITY
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	TO INSTALL A FOOTPATH IN PLAY AREA TO GIVE ACCESS TO DISABLED ADULTS/CHILDREN IN WHEELCHAIRS AND TO PARENTS WITH PRAMS AND TO ACCESS SWING SUITABLE FOR DISABLED CHILDREN.
Where will your project take place?	AT THE PLAY AREA SITUATED IN SCHOOL LANE, STAVERTON
When will your project take place?	IN MAY 2011
How many people will benefit from your project?	All the community incl Disabled
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	As part of the Parish Council's ongoing commitment to make all facilities available to all the community incl. the disabled and low income families 1

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

We have been improving our sports facilities by providing a sports pavilion and multi use hard court on our sports ground for children and adults. The play area is an alternative priority for our children. The Area Board has a policy of encouraging improvement to facilities for the disabled.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Parish Councillors have noticed how difficult it has been for parents and disabled children to access these facilities without a footpath. There have been discussions between councillors and residents and poor access has been a recurrent problem. The grassed area is very uneven and most parents find it very difficult to take the pushchairs or wheelchairs to the further most area of the playground. Also it would be very difficult for adults and children to negotiate this play area without support. We have recently installed a swing suitable for disabled children, but access is patchy and hazardous without a pathway. The council intends to eventually landscape the far area and provide another bench for visitors accompanying children to the playground as part of the Parish Council's commitment to improve these facilities for all the community. The pathway will be part of a rolling programme of improvements to this facility by allowing access to all areas of the playground and not just limit visitors to those facilities provided near to the entrance.

Any other information about your project.

The play area has had several pieces of play equipment removed over the last two years due to wear and tear and the equipment did not meet with the latest health and safety regulations. This meant that play facilities in Staverton were severely depleted and the community have suffered as a consequence. We recently had several new pieces of equipment installed but funding was not available to install a footpath. It is imperative that residents have full access to facilities by children in wheelchairs as well as those who are more fortunate.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will have to postpone it until further funding can be raised.

If you were not awarded the full amount requested, what would be the impact on your project?

The project would not go ahead until further funding could be raised.

How will you know whether your project has made a difference in the community?

Immediately, with wheelchair users and parents with prams using the playarea.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

None

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month:

Year:

A - Total income:

£ See Attached Letter

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
To install footpath inc material	£980	Own fundraising/reserves	£0
	£		£
	£	Parish/town council	£0
	£		£
	£	Trusts/foundations	£0
	£		£
	£	In kind	£0
	£		£
	£	Other	£0
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£980	Total Project Income	£0
Total project income B		£0	
Total project expenditure A		£980	
Project shortfall A – B		£980	
Award sought from Wiltshire Council Area Board		£980	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the title name of the organisations' bank account e.g. current			

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

This project is specifically targetted at disadvantaged groups to allow access to play facilities from all members of the community not just the able bodied.

b) How does your project work to promote inclusion, participation and good community relations?

By allowing access by this footpath to all the play area, this includes children and adults with disabilities, parents with pushchairs with younger children to participate in play which in turn promotes good community relations with other members of the community using the play facilities.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income This facility is free to all
- Other disadvantaged groups (please state which groups) Disabled

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 14/04/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team